

# PRIVACY POLICY



The East Antrim Old Vehicle Club ('EAOVC') is committed to protecting your data privacy. This Policy explains how we protect and manage any personal data\* you share with us and that we hold about you, including how we collect, process, protect and share that data. It also explains how you can control your data and your rights generally as a data subject, and our procedure in respect of cookies.

\*Personal data means any information that may be used to identify an individual, including, but not limited to, a first and last name, email address or other contact information.

## **How we obtain your personal data**

The EAOVC may collect and record basic data from your membership form and from entry forms for events throughout the year which you voluntarily provide via hardcopy, or email, or in writing.

The EAOVC Website does not collect any personal data nor does the website use cookies.

We record this information in a computer database and use this information in order to manage and administer your membership of the EAOVC.

## **How we use your personal data**

By applying to become a member you will automatically agree to receiving communication from the club either in writing or via email. We may also inform you of events from other clubs affiliated to the AOV. Your details will not be passed to any third parties other than a printing and email company in order to provide you with this service.

The EAOVC uses personal data which we collect to provide you with services which you request or to improve our existing services. We use personal data to contact our members with details of events, and AGM details.

It is accepted that as part of your membership or participation at a club event, you and persons connected to you, agree that your image and that of your car, may be used by the club but restricted to the club web site, newsletter and club promotional material.

It is also accepted that by participating in an EAOVC event, even as a non club member, that you and persons connected to you, accept and agree with the contents and conditions of the EAOVC Privacy Policy Document of May 2018

It is noted and accepted that upon request, in writing, any such image will be taken down and deleted from said web site etc.

Your personal data will be held up to a year, for your membership and up to four years for event forms after you are no longer a member of the EAOVC.

The EAOVC may also use or disclose your personal data when the EAOVC believes, in good faith, that such use or disclosure is necessary to comply with law, or to protect the rights, property or safety of the EAOVC, or of the EAOVC's users, or others.

## **Data subject rights**

Where we control data, you, the data subject have certain rights, such as:

- the right to erase your personal data which is not required to be held by law or has not been published in written form and is in the public domain
- the right to request inaccurate information about you be corrected;
- the right to launch a complaint with the Office of the Information Commissioner;
- the right via a subject information request to know whether what data is being held by us and for what purpose;

Should you seek to exercise any of the above rights, please use the contact details below.

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## **Links to Other Websites**

During your online journey across our website, you may encounter links to other websites such as other clubs for your convenience and information. These websites may operate independently from the EAOVC, and may have their own privacy notices, statements or policies. We strongly suggest that you review them to understand how your personal data may be processed in connection with those sites, as we are not responsible for the content of non-EAOVC-owned or -managed sites, or the use or privacy practices of those sites.

## **Club Contact Details**

If you would like to contact the EAOVC about any of the above please email:

Email: [secretary@EAOVC.co.uk](mailto:secretary@EAOVC.co.uk)